

Multi-Step Task List

#ITEM	TO-DO LIST ITEMS	STATUS
1		☐
	STEP 1:	☐
	STEP 2:	☐
	STEP 3:	☐
	STEP 4:	☐
	STEP 5:	☐
2		☐
	STEP 1:	☐
	STEP 2:	☐
	STEP 3:	☐
	STEP 4:	☐
	STEP 5:	☐
3		☐
	STEP 1:	☐
	STEP 2:	☐
	STEP 3:	☐
	STEP 4:	☐

	STEP 5:	☐
4		☐
	STEP 1:	☐
	STEP 2:	☐
	STEP 3:	☐
	STEP 4:	☐
	STEP 5:	☐
5		☐
	STEP 1:	☐
	STEP 2:	☐
	STEP 3:	☐
	STEP 4:	☐
	STEP 5:	☐