Clockify

Priority 2-Day To-Do List
(with goal dates)

#ITEM	TOP PRIORITY TASKS	GOAL DATE	DONE
1			❏
2			❏
3			❏
SECONDARY TASKS			
1			❏
2			❏
3			❏
4			❏
5			❏
6			❏
7			❏
8			❏
9			❏
10			❏
NOTES		**TODAY'S DAY AND DATE**	

Track time spent on tasks with Clockify.me

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1			❏
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6			❏
7			❏
8			❏
9			❏
10			❏
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